



Gautam Buddha University

Greater Noida, Gautam Budh Nagar, U.P.

GBU-012/DSA/2025-820

Date: 17/12/2025

:: Call for Gautam Buddha University Internship Scheme ::

This is to inform all students of Gautam Buddha University that applications are invited under the **Gautam Buddha University Internship Scheme**. The details of GBU Internship are as follows:

Areas of Internship:

Areas include but not limited to: Student Welfare, Hostels ERP System, University Website, Admissions, Exams, File Tracking System, Resource Optimization, Efficient Administrative processes, University ERP, and Overall life at GBU.

Eligibility Criteria:

1. The applicant must be a registered student of Gautam Buddha University.
2. The applicant must not have CGPA/SGPA/Percentage less than **7.5 (75%)** in the previous year/semester.
3. The applicant should not have record of corrective measures like Black dot/suspension/fine etc. during their stay at GBU.
4. The applicant can invest minimum **40 hours per month** in the physical mode for achieving internship objectives.

Benefits:

1. The selected candidates will be offered internships at three levels as described below:

Level	Stipend (in Rs.)	Upgradation Criteria
Level-01	2500/- per month	To Level-02 (6 months experience in Level-01 and outstanding performance)
Level-02	5000/- per month	To Level-03 (12-18 months experience in Level-02 and as assessed by committee)
Level-03	7500/- per month	-

2. All interns upon successful completion of their internship duration, will receive a formal certificate from GBU.
3. Scope of internship extension.

Procedure for Application & Selection:

Students are required to **report in person** as per the schedule mentioned below and must bring the following at the time of reporting:

1. **Duly filled application form (Available on Hostels Website: hostels.gbu.ac.in)**
2. **Previous Year/Semester Marksheet** showing CGPA/percentage (≥ 7.5 CGPA or 75% marks)
3. **Small presentation** to be given by the applicant/student (students must bring their **own laptop**)
4. **Supporting documents** related to academic, co-curricular, or other achievements/experiences in relevant field, if any

Selection shall be based on academic performance, presentation, achievements, and overall suitability for the internship level.

Reporting Schedule:

Students must strictly adhere to the following reporting schedule:

Slot	Reporting Date & Time	Venue
Slot-01	19/12/2025 (19 Dec, 2025): 12:00 Noon to 01:00 PM (Only)	DSA Office, Administrative Building
Slot-02	22/12/2025 (22 Dec, 2025): 12:00 Noon to 01:00 PM (Only)	DSA Office, Administrative Building
Slot-03	22/12/2025 (22 Dec, 2025): 05:00 PM to 06:00 PM (Only)	DSA Office, Administrative Building

The decision of the Internship Committee, GBU shall be final in all matters related to the internship scheme.

(Dr. Manmohan Singh Shishodia)
Nodal Officer, GBU Internship

Copy to:-

1. Staff to the Hon'ble Vice Chancellor, for kind information to V.C. Sir
2. Dean Academics, for information
3. Registrar, for information
4. Finance Officer, for information
5. All School Deans, for information and circulation among students
6. Chief Warden (M/F), for information and uploading notice on Hostels Website
7. System Manager, for uploading on University Website and sending emails to all faculty members/staff/students

Nodal Officer, GBU Internship
Nodal Officer, GBU Internship
Gautam Buddha University
Greater Noida (U.P.)



Gautam Buddha University

Greater Noida, Gautam Budh Nagar, U.P.

APPLICATION FORM

Gautam Buddha University Internship Scheme

Ref. No. (For Office Use):

Student's Name:

Roll Number:

Academic Program: Current Semester:

Department/School:

Hostel Name & Room No. (If Any):

Mobile No.: E-Mail:

Qualifying Exam*: Year of Passing: CGPA(%):

Proposed Theme of Internship (Related to Central Offices of University).....

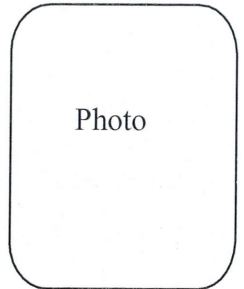
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Relevant Skill/Training/Experience/Certificates/Others (Attach supporting documents):

.....

*: Attach Relevant Documents

Internship Proposal & Expected Outcome (Add additional space/sheet if required):



Undertaking by Student

This is to certify that the information provided by me is true to the best of my knowledge. In case of false information, university can take appropriate action against me.

Student Name: Signature: Date:

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Receiving from Office

The office of Dean Student Affairs received Application form of Gautam Buddha University Internship Scheme from (Name & Roll No.) on (Date). The reference number assigned to this application is.....

(Name & Signature of Official)

Nodal Officer, GBU Internship
Gautam Buddha University
Greater Noida (U.P.)